



EMS Administrative Board Meeting (Special) Minutes

Tuesday, December 22<sup>nd</sup>, 2020 2:00 pm

Flathead County Office of Emergency Services (Telephone Meeting)

**Members Present:** Dr. Wayne Miller, Amy Vanterpool, Jordan Owen, Mary Granger, Ryan Pitts

**Others Present:** Jennifer Rau,

1. **Call to Order:** Meeting was called to order by Wayne Miller at 2:11 PM
2. **Roll Call**
3. **Approve contract agreement for Tyler Technologies Crew Force Mobile Data Terminal**
  - Jordan Owen presented the proposal for the MDT. The proposal is to buy 8 licenses and a third of the total cost for set up and maintenance of infrastructure. EMS portion would be \$5,451.00. The commitment is for one year to get the program off the ground. Year to year we would pay one third of \$3,000.00 annual maintenance and \$100.00 per device. Many agencies said they could pick up the \$100.00. Next year the board can decide to support in whole or in part or to pass it off to agencies that use it.
  - Total package would be split between EMS, Flathead County Sheriff's Department, and Columbia Falls Police Department. There would be 10 accounts for the Sheriff, 3 for Columbia Falls, 8 for EMS. Each would pay a third of the cost for setup and the maintenance of infrastructure.
  - There is a 20% discount if this is decided by the end of the year.
  - Discussion was had regarding expanding the proposal to include all 22 ambulances in the county. Ryan Pitts emphasized this is about systemization and standardization. Concern was raised regarding money agencies receive from the county being used for this instead. Ryan Pitts stated that the money they get for response and readiness should be used for patient care. Wayne Miller raised the concern about equipment being funded instead of education. This was not believed to be an issue. Money has been used for equipment in the past and the board is not giving up education programs in order to do it.
  - Agencies interested in getting in afterwards, would pay some portion of the startup and host portion.
  - Cost estimate for 22 licenses is about \$14,423.00
  - Final Proposal: Ryan Pitts moved to approve our equitable share of the adopting agencies initiation fee as described, in addition to the initial fee and annual fee for up to 22 Flathead County ambulances. Not to exceed \$15,000.00. Mary Granger seconded the motion. Open for Comments. Motion carried unanimously.
4. **Comments:** Mary Granger inquired if a budget amendment was needed to spend this money and where it would be coming from in the budget. Jordan Owen replied that a budget amendment was not needed, it would come from the general fund. He will inquire regarding this. Details to make it all happen will come later. Ryan Pitts requested this be added as an agenda item for the January 12<sup>th</sup> meeting so it can be acted on.
5. **Adjourn:** meeting adjourned at 2:41 PM  
**Next regular scheduled meeting:** January 12, 2021 1:00pm FCEOC